

# BUSINESS RENTAL PROCESSING

Let us do the work for you with Business Rental Processing! We'll process and collect rental payments and distribute to your business account at CCU within 3 business days. **Convenient. Quick. Easy. Secure!**

CCU offers business rental deposits via ACH to small businesses whom have met certain qualifications. CCU reserves the right to refuse this service at any time. **Please complete the following information to begin the approval process.**



100 East Main Street  
Black River Falls, WI 54615

800.258.0023  
www.coopcu.com

Date : \_\_\_\_\_

Business Name : \_\_\_\_\_ Number of Tentants : \_\_\_\_\_

Account Number : \_\_\_\_\_

Contact Name : \_\_\_\_\_ Title : \_\_\_\_\_

Phone Number : \_\_\_\_\_ Email : \_\_\_\_\_

Frequency of Rental Payments :  Weekly  Bi-Weekly  Semi-Monthly  Monthly

on: \_\_\_\_\_ day of the week/month Amount of Total Rental Payments: \$ \_\_\_\_\_

Preferred method of communication :  Email  Phone  Fax  Other \_\_\_\_\_

## IMPORTANT INFORMATION AND REMINDERS

### ● Fees Associated with Business Rental

Setup Fee..... \$50.00  
Each File..... \$0.50/transaction; \$10.00 max  
Late Transmission..... \$1.00/entry  
Late Change/Reversal..... \$1.00/entry

Fees may change; if they do, notification will be sent to businesses utilizing this service.

### ● Exposure Limits

All members must be approved for a credit exposure limit by a loan officer based on the following criteria: Financial Statement, Income Tax Review, Credit Bureau Report, Overall Relationship.

### ● ACH Agreements

Co-op Credit Union together with each Originator shall execute an agreement that binds the Originator to the ACH rules, defines responsibilities of both parties, and identifies processing requirements for specific application related procedures. The agreement will address the following: ACH Rules, Office of Foreign Assets Control, Liability for Rules Violation, Internet Initiated Entries, Prenotifications, Third Party Issues, Uniform Commercial Code Article 4A, Reinitiating Returned ACH Transactions, Telephone Initiated Entries, Requirements of Authorizations.

Please direct questions and completed requests to the VP of Accounting or the ACH Specialist.